Statement of Expectations
Department of Information Networking and Telecommunications
Academic Year 2008-2009

Statement of Expectations for Dr. Mark Bannister, Associate Professor and Chair of the Department of Information Networking and Telecommunications (INT) for the 2008-2009 Academic Year. See the attached College of Business and Leadership Memorandum of Expectations for departmental administrative activities.

Division of Responsibilities: Bannister's responsibilities will be 50% as Associate Professor and 50% administrative as Chair of the INT Department. The Assistant Professor duties will be divided into 30% instruction, 10% scholarly activities, and 10% service.

Instruction Bannister will teach one in-load course in the Fall semester – INT 658 Law of Cyberspace. Bannister will be involved with the following administrative activities this fall which efforts ellipse normal chair administrative responsibilities. He will be leading the effort to gain certification for Fort Hays State University as a Center of Academic Excellence in Information Assurance from the National Security Administration. He will be writing the application and assembling the documentation for this application portfolio. He will serve on the FHSU COB AASCB accreditation team. He will lead the re-examination and revamp of the Management Information Systems degree, its recruitment, and promotional materials. He will create materials for approval of an Information Assurance Concentration in the Masters of Business Administration and guide faculty in submitting new courses for approval by Faculty Senate and the Graduate School. He will continue efforts in building a partnership between the Kansas Air National Guard and FHSU academic programs.

Bannister will instruct two courses during the spring semester – INT 490 Capstone in INT and INT 610 Policy, Law, and Ethics in INT. He will instruct one in-load course during the summer session (If he is required to travel to China for FHSU business in the summer of 09, this class may be waived). He will supervise graduate internships, projects and readings classes. He will advise students and will take on much of the responsibility for advising graduate students in the MLS and Communication Departments who are earning concentrations in INT.

Scholarship Bannister will seek to publish at least one article in a professional or academic journal. He will attend a professional conference. He will submit at least one grant proposal for resources that enhance the INT Department's research, teaching, or faculty development capabilities. He will make at least one presentation to a professional organization or scholarly conference.

Service Bannister will Direct the Information Enterprise Institute. He will Chair the INT Department's Building Committee and Curriculum Review Committees. He will serve on the Departmental Scholarship Committee and Distance Learning Committee. He will take an active role in student recruitment. He will write the INT Department Newsletter and update the Department website. He will seek private support for funding.
scholarships and departmental activities. He will work on one or more Docking Institute projects as needed.

Signed:

Mark Bamister
Assistant Professor
Chair Information Networking and Telecommunications

Date: 12/17/08

Christopher Crawford
Dean
College of Business and Leadership

Date: 12/17/08